

Meeting Proposal Form



TULSA AIR AND SPACE
MUSEUM & PLANETARIUM

3624 North 74th East Ave. • (918) 834-9900

CONTACT INFORMATION

Contact Name:

Company Name:

Address:

City:

State:

ZIP:

Phone 1:

Phone 2:

Email Address:

Do you hold a TASM Membership? Yes No

If yes, what level of Membership? Pilot Aviator Captain Colonel Astronaut

Number of Attendees

Please fill in an estimated number of attendees. Our conference room has a capacity of 40, if more space is needed we may be able to accommodate your group in either two separate rooms or in the main exhibit hall as large, after-hours event.

Total Number of Attendees:

Time of Use

Write your preferred dates and times in the spaces below. Please note that TASM's hours of operations are Monday through Saturday 10 a.m. to 4 p.m.

First Preferred Date:

Second Preferred Date:

Please check the box next to the option that best fits your event.

Half-day Morning

Half-day Evening

All-day

Multiple-day

Catering

If you would like us to provide lunch for your meeting, please check yes below. Let us know if you have any requests, most common are sandwiches from McAlister's or Chick-fil-a.

Catered Lunch: Yes No

Suggestions or requests?:

This estimate is to be used strictly as a budgetary tool. The amounts listed are not a final contract amount.

Please e-mail completed proposal forms to:
kmeeks@tulsamuseum.org

For official use:
Price of Room Reservation:
Price of Catering:
Sub-total:
Tax:
Total Estimate of Meeting Cost: